



20 May 2021

Dear Fifth Form boys and parents/guardians,

I hope this finds you safe and well. I write with links to the documents and information explained in today's year group assembly.

Candidate Name Check

In your final assessments you will be asked to confirm that the name printed on your desk card is correct for your IGCSE and GCSE certificates. We recommend that the name on your certificates is the same as the name printed in your passport, or other official documents. While it remains possible to change your name after certificates are printed, you would be required to pay a fee (typically £50 per exam board) for updated versions – so please check your name carefully! The iSAMS email with the link to this letter contains the name we have on record.

Ofqual Student Guide

Ofqual have produced a [student guide to awarding qualifications](#), which outlines the arrangements in place for awarding grades in summer 2021, including links to further additional information. This guide should be read in conjunction with the [JCQ guidance](#) you received on 21 April (the key information and timelines features in both guides). In your final assessments you will be asked to confirm you have received these guides and understand the arrangements for your qualifications this summer.

Please note the arrangements for Cambridge Assessment International Examinations (CAIE) qualifications (DT, ESL, French, German, Italian and Spanish) are different to the other IGCSE and GCSE boards – here, grades are determined by just three items of evidence that the school will submit to the exam board. The arrangements for appeals may also be a little different, but we will write in more detail when these are confirmed. CAIE have not produced a student guide, but full information can be found [here](#).

Evidence used for grading

As part of the arrangements for qualifications we are required to tell you the pieces of work that will be used as evidence to inform your overall grade, so that you can raise any concerns about the evidence being used - for example, if the evidence was affected by personal circumstances, such as illness.

The evidence information for each qualification alongside some FAQs relating to the use of evidence can be found here:

- [IGCSE and GCSE Evidence for Grading Information](#)
- [FAQs about Evidence for Grading Information](#)

You should have already informed us about personal circumstances before the end of April, but it is important you let us know about personal circumstances at the time of the core assessments, which you can do so [here](#) or by speaking with Mrs Martin-Merchant at the time of an assessment.

Malpractice

We are required to remind you that even though public examinations are not taking place this summer, the regulations surrounding malpractice continue to apply (and these would be reported to exam boards in the same way). Malpractice includes attempts to influence a candidate's grade such as:

- dishonest or inappropriate conduct in assessments carried out in school;
- plagiarism in coursework/NEAs;
- not declaring additional support in coursework/NEAs (e.g. work with a private tutor);
- attempts to influence grade decisions by applying pressure to centres.

Pre-Sixth Form Programme

Your pre-Sixth Form programme will run from Monday 7 June to Tuesday 15 June. This programme will include workshops on leadership, community partnerships, Citizenship, entrepreneurship, and future skills alongside introductory lessons in chosen Sixth Form subjects. Games will continue as normal and kit should be worn on Tuesday, Thursday and Saturday.

Textbook return will take place during this programme, on Friday 11 June.

After Tuesday 15 June, Fifth Form boys are welcome to attend any events at the end of term if they wish, although they are not expected to do so. For boys selected for sports fixtures, however, attendance at training and fixtures will be expected. For boys involved in the Creative Arts Festival, attendance at rehearsals and performances will be expected.

Results Day

We will write in more detail in July with the arrangements for results day (Thursday 12 August) and further guidance on any appeals when published by exam boards. On results day you will be able to access your grades via the Pupil Portal from 8.00am and there will be staff available in school by appointment for any immediate decisions required.

Finally

Please continue to look after yourself alongside your careful revision for your final assessments. Eat well, sleep well, exercise well and maintain perspective. Stay informed – ask your Tutor or teachers if you have any questions about the arrangements for qualifications this summer, or use [this link](#) and we will direct your question to the appropriate member of staff.

With all best wishes



S Baldock
Deputy Head (Academic)