



A Level and IGCSE/GCSE Study Leave and Core Assessments Rules
Summer 2021

Study Leave

1. There is Study Leave for all boys taking Core Written Assessments in the following assessment weeks:

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|----------------|--------------------------------------|------------------------------------|-------------------------------------|
| Fifth Form | Monday 26 April – Friday 30 April | Monday 10 May – Saturday 15 May | Monday 24 May - Friday 28 May |
| Upper Sixth | Tuesday 4 May – Saturday 8 May | Monday 17 May – Saturday 22 May | Monday 7 June – Saturday 12 June |

2. Boys are expected to know the times of their assessments and must arrive at School in good time for the start of their assessments.
3. All assessments will take place in the Sports Hall unless otherwise stated on the Assessment Timetable.
4. During their assessment weeks boys may elect to attend Games sessions, but these sessions will not be compulsory. Boys should communicate with their teacher/coach regarding their intention.
5. Boys will be registered in the Sports Hall for assessments; there will be no Tutor Periods during the assessment weeks for Fifth Form and Upper Sixth A Level boys. Any boy coming into school when they do not have an assessment (e.g. earlier in the day for an afternoon assessment) must ensure they register at the Bell Room, and also sign out at the Bell Room if they are leaving the school site before the normal end of the school day.
6. If Fifth Form boys wish to work/revise in School when they do not have an assessment, they should report to their normal timetabled classrooms. During lunch/break times Fifth Form boys may use the Great Hall, Fifth Form zone classrooms and outside spaces.
7. If Upper Sixth boys wish to work/revise in School, they may work in:
 - a. classrooms in the Upper Sixth zone (if not being used for teaching, and with the permission of staff);
 - b. the School Library (subject to there being space available);
 - c. their boarding or day house.
8. The School Library and classrooms must not be used as Common Rooms during the assessment weeks (i.e. places to chat and relax). Upper Sixth boys in the Library and classrooms will be expected to work diligently and quietly throughout the assessment period. Upper Sixth boys will be asked to go to their respective Houses if they are not able to maintain quiet working in these areas of the school.
9. If boys are working in school they must be wearing school uniform, with the exception of Fifth Form boys who are electing to attend Games on Tuesdays and Thursdays.
10. Boys are not allowed into town during the school day in order to minimise the number of people with whom they come into contact.

Assessment Arrangements

11. In line with JCQ regulations, mobile phones and *all* watches are not permitted in the Sports Hall (or other assessment venue) and should be left at home, in lockers or at the Bell Room.
12. Boys may only bring into the assessment venue:
 - a. a *clear plastic* pencil case containing the equipment permitted in that particular assessment;
 - b. bring spare equipment as we wish to minimise close contact between candidates and invigilators;
 - c. a bottle of water in a *clear, unlabelled* bottle;
 - d. hand sanitiser and face covering.
13. Boys must wait outside the Recreation Centre in the designated waiting areas (by desk number), suitably socially distanced, until they are invited to enter the building.
14. The one-way system through the exam venues must be followed.
15. Face coverings must be worn at all times in the Sports Hall, except when seated at an exam desk (if a boy wishes).
16. No food is permitted in the assessment venue (unless there is a medical justification and permission has been sought in advance).
17. Boys must wear School Uniform for all assessments, with the exception of Fifth Form boys who are electing to attend Games on Tuesdays and Thursdays.
18. Any questions about access arrangements by those boys who are eligible should be directed to Mrs Mellor.
19. Any other questions about the assessments should be directed to Mrs Martin-Merchant.

If boys are unwell on the day of an assessment

20. A boy's parent, guardian or boarding Housemaster should contact the Bell Room immediately. We do not plan for assessments to be taken outside the scheduled timetable. The school will account for boys who are absent from a timetabled component/unit for acceptable reasons within the grading arrangements based on their individual circumstances.

If boys are required to self-isolate on the day of an assessment

21. A boy's parent, guardian or boarding Housemaster should contact Mrs Martin-Merchant. It will be possible to take assessments remotely, however boys will require a printer, two devices with cameras that can join a Teams meeting and a supervising parent/guardian. Reasonable steps will be taken to authenticate assessments completed remotely, however the JCQ guidelines make clear that remote assessments should not be considered as equivalent to those taken under controlled conditions in school.

Expectations after assessments

22. For boys selected for sports fixtures, attendance at training and fixtures will be expected. For boys involved in the Creative Arts Festival, attendance at rehearsals and performances will be expected.
23. All Fifth Form boys will follow a pre-Sixth Form programme from Monday 7 June to Tuesday 15 June. This programme will include introductory courses in Sixth Form subjects and project-based learning to prepare for Sixth Form study. The final day of Fifth Form teaching is Tuesday 15 June.

24. As in any year, we recommend Fifth Form boys engage in some form of work experience over the summer before Sixth Form, but we appreciate that finding opportunities this year may prove more difficult.
25. Fifth Form boys are welcome to attend any events at the end of term if they wish, although they are not expected to do so. For boys selected for sports fixtures, however, attendance at training and fixtures will be expected. For boys involved in the Creative Arts Festival, attendance at rehearsals and performances will be expected.
26. For Upper Sixth A Level boys, there are no academic commitments following a boy's final written assessment, although we will continue to provide UCAS, Careers and related advice remotely during June and in preparation for publication of results in August.
27. The format of events at the end of term, including Final Assembly and Speech Day, is being considered carefully alongside government guidance, however we hope to give the Upper Sixth a good send-off around this time.

Summary

28. Boys are expected to support each other during the core assessments by observing these rules. These rules are designed to give all boys the best possible environment for success in their assessments.

S Baldock
Deputy Head (Academic)
April 2021