

University Open Days and Interviews Policy

Policy number	US028
Applies to	Upper School
Endorsed by	Head Master
Responsibility	Head Master
Date reviewed	January 2018
Next review	March 2021

University Open Days and Interviews

Bedford School recognises the importance of University Open Days and supports students who wish to visit potential universities prior to application. To ensure that impact on the life of the school is kept to a minimum, the following guidelines exist:

- Pupils are allowed a total of three leaves of absence for university open days prior to making their university application.
- Whenever possible, visits should be made during school holidays.
- Open day visits can be taken over the summer and autumn terms with no additional open day visits allowed for Oxbridge candidates.
- Any pupil wishing to go to more open days must make an official request to the Vice Master.
- Post-application, a leave of absence will be granted to anyone who has an interview or is invited to an open day at an institution to which they have applied.

All applications for leave of absence must be submitted in good time by filling in the appropriate Leave of Absence form available from the Bellroom. Applicants must then discuss their request with their Housemaster, who will check the application.