

Richard Daynes Bishop Memorial Fund

THESE GUIDANCE NOTES WILL HELP YOU MAKE A COMPLETE APPLICATION.

About the fund

The Fund was set up in 1970 to help Old Bedfordians (and their dependents) and former members of staff (and their dependents) in time of financial hardship or distress because of their social, physical or economic circumstances. The Fund is a registered Charity (260128) and can only make grants which are authorised by the Trust Deed and under the Charities Act.

When can I apply?

Applicants may apply at any time to the Trustees for assistance.

Who is eligible to apply?

Old Bedfordians (and their dependents) and former members of staff (and their dependents).

How do I apply?

The application form is available online [HERE](#). Alternatively, contact the OB Club office at OBClub@bedfordschool.org.uk and they will either e-mail or post a copy of the application form.

How will my application be assessed?

The Trustees of the Fund will review your application form and may ask further questions to help with the application assessment.

How quickly will a decision be made?

Depending on the volume of requests, the Trustees will endeavour to make a decision within five days of the application being submitted.

What is the maximum sum I can apply for?

Typically, the Fund has been used to help Old Bedfordians and their dependents with short term cashflow issues, rather than long term financial support. Over the last 10 years typical grants have been around £1,500 not exceeding £3,000.

If I am successful, how will the funds be paid?

Funds will be transferred to an applicant's bank account as soon as practical.

Will I have to pay the funds back?

There is no requirement to repay the funds, however if your financial position improves and you are able to repay in full or part, and should you wish and be able to, you might want to consider making a donation that might help others in the way you were helped.

Who should I contact if I have further questions?

Please e-mail the OB Club office at OBClub@bedfordschool.org.uk in the first instance.