

ARRANGEMENTS FOR END OF TERM
6th – 7th July 2018

Friday 6th July

N.B. IB Results Day

1000 – 1400	OB Cricket Club AGM and Lunch - Pavilion and Marquee
1030 – 1730	Cricket: 1st XI (day 2) – Home
1130 – 1800	Cricket: 2 nd XI - Home
1400 – 1500	Prize Winners rehearsal – Great Hall
1400 – 1440	Period 6
1440 – 1515	Tutor period
1515 – 1610	Final Assembly - Great Hall
1615-1900	Academic Staff Farewells (Marquee)

ARRANGEMENTS FOR PRIZE GIVING

SATURDAY, 7th JULY 2018

Staff:

- Gowns and hoods required for the ceremony in the Great Hall.

**TUTORS: PLEASE REMIND BOYS TO BE IN FULL UNIFORM
ON SATURDAY**

Arrangements:

8.30	Prize-winners rehearsal in Great Hall
8.40	Tutor period (check uniform, etc.)
9.00	Leavers' Service – Chapel. U6 Leavers and their parents only. Tutors stay with their tutor groups.
9.15	Boys and Staff to House meetings. (Joint Day/Boarding) Brass to Great Hall.

9.45 Early Short Break (RJM + 8 L6 monitors to South Side as guests arrive). No tuck shop.

Two L6 monitors (**Barnes & Dalton**) to hold the doors for guests coming from Chapel into the Dining Hall. Café Bar & Queen's Lawn – Coffee for parents and all other guests attending Prize Giving.

Other L6 Monitors plus IBA to Great Hall.

10.05 All boys to Great Hall. Monitors and selected staff to direct them to the right places as per seating grid attached. All should be seated by 10.15.

SPE / LMH (East Gallery – U6), CHF / FMW (West Gallery – L6) and AMS / MHC (South Gallery). CJB to usher guests as they enter the Great Hall. AGT to supervise the Floor.

All other staff to Common Room. Pick up a programme.

10.10 Guests to Great Hall (led by IJS)

10.15 VIPs to Great Hall (led by RPG)

10.20 REH and AJH to lead the procession from Common Room. Staff procession to wait at door to Great Hall until DK signal. Guests may still be coming in.

10.30 Enter Great Hall on first line of Domus Pater (not during fanfare). Prize Giving.

12.00 House receptions (6 tent locations on main pitch if dry and Dining Hall if wet), Cricket, live music and art celebration – main level.

Picnics – main level. Staff are hosting and should be on hand to support Housemasters until 2.00 pm.

12.30 – 16.00 OB Club 'At Home' – Marquee

19.00 – 23.55 Leavers' Ball – Great Hall

**Vice Master
June 2018**